

STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION

**ANNOUNCEMENT**

Director Jeff made a commitment in October, 2004 to revisit the consultant/vendor selections process after the new process had been in place for one year to determine any modifications that may be needed. Please note that everyone who is part of the selections process has been doing a great job with the new process. You are commended for your efforts.

To comply with the commitment stated above, Director Jeff appointed a Task Force to review our current consultant/vendor selection process in August, 2005, and asked that the Task Force identify any necessary changes. The goals established by the Director and affirmed by the Task Force in examining the process were as follows:

- Reduce time and effort of both selection teams and consultants;
- Improve distribution of available work among qualified consultants; and
- Continue to ensure an open/fair/objective/legal selection process.

We are now ready to communicate the revisions to the process, which have been approved by the Executive 5 Team. The revised process will go into effect on **January 1, 2006**.

This informational package contains the following documents:

- A summary of the improvements and changes made to the process; and
- New guidelines for both consultants and MDOT Selection Teams involved in the process.

**Project Managers, Consultant Coordinators, Selection Team members, and others involved in the selection process should carefully review the information provided to familiarize themselves with the changes.** Once the modified process is implemented, we will evaluate the need to provide additional training. Please watch the web for process maps and frequently asked questions and answers coming in January, 2006.

MDOT/ACEC  
Vendor Selection Task Force II  
December 2005